

LECKHAMPTON LOCAL HISTORY SOCIETY

Constitution and Rules

As revised from May 2015

1. NAME

The name of the Society shall be the

“Leckhampton Local History Society”

2. OBJECTIVES

To promote the study of the local history of Leckhampton and District in all aspects.

In furtherance of the above objective the Society shall:

- a. Collect material and information concerning the history of Leckhampton:
- b. Study and publish the information so collected:
- c. Stimulate public interest in, and appreciation of, local history:
- d. Undertake other activities on its own or in co-operation with others to support the aims of the Society above:
- e. Do such other lawful things as shall further the said objectives.

3. SOCIETY YEAR

The Society year shall run from 1st April to 31st March.

4. MEMBERSHIP

- a. Membership of the Society shall be open to anyone wishing to join, subject to the approval of the committee, and on payment of the annual subscription..
- b. Categories of membership shall be

Individual Joint or Honorary

Honorary membership shall only be granted at the discretion of the Committee.

- c. Each applicant, on election, shall be deemed to be agreed to be bound by all the Rules of the Society, as in force from time to time.
- d. The committee shall have the power to give notice to terminate the membership of any member whose conduct is deemed prejudicial to the Society's interests, provided that at a committee meeting such resolution

receives at least two thirds of the votes cast. Such a member shall have the right to appeal against the committee's decision.

5. SUBSCRIPTIONS

The Annual Subscriptions shall be determined at the Annual General Meeting.

Subscriptions shall be due on 1st September and shall be payable on or before the following 1st January. If then unpaid, the membership shall be deemed to have lapsed.

6. COMMITTEE

a. The committee shall consist of the following officers:

Chairman Vice Chairman Hon Secretary Hon Treasurer
Plus four committee members

b. All are to be elected by the members at the Annual General Meeting of the Society. Members of the Committee shall serve for one year and shall be eligible for re-election. The terms of office for the new committee shall commence on 1st June following the AGM.

c. The committee shall have the power to do

1. Fill any casual vacancy on the Committee
2. Co-opt not more than three other (non voting) members to the committee.
3. Appoint sub-committees as needed. The acts and proceedings of any sub-committee shall be reported to the full committee.

7. COMMITTEE MEMBERS

a. The committee shall meet as required but at least once a quarter. The quorum shall be at least four committee members.

b. In the event of equal votes being cast the chairman of the meeting shall have a second or casting vote.

c. Special meetings of the Committee may be called at the discretion of the officers or by written notice to the Secretary signed by at least four members. Of the Committee.

d. 14 days notice shall be given of ordinary meetings. Minutes are to be taken at each meeting and copies are to be circulated with the notice of the subsequent meeting. The minutes shall be approved at that meeting.

8. ANNUAL GENERAL MEETING

The Annual General Meeting shall be held in May each year. At least fourteen days notice shall be given to members of the Society. The quorum shall be a quarter of the paid-up membership of the Society.

Nominations for the committee shall be in writing, counter-signed by the nominee, and given to the Secretary before the Meeting. Votes for elections shall be on the forms provided for the purpose. Any questions arising at this Meeting shall be determined by a majority vote.

9. SPECIAL GENERAL MEETING

Special General Meetings may be held at the discretion of the Committee or by written request, signed by a minimum of fifteen members.

The procedures governing such meetings shall be those which govern an Annual General Meeting.

10. FINANCE

- a. The income of the Society shall be applied to the objectives of the Society, except that where the reserves of the Society are deemed to be excessive for the furtherance of the said objectives, then donations may be made for local charitable causes, at the discretion of the Committee.

All money received, including donations, shall be banked, as soon as practicable after receipt.

- b. The Hon Treasurer shall maintain proper books of account in respect of all sums of money received or expended by the Society and shall prepare a financial statement for the year ending on the immediately preceding 31st March, which will be presented, audited, to the Annual General Meeting.
- c. Reasonable expenses incurred on behalf of the Society shall be reimbursed subject to the approval of the Committee.
- d. The Hon Treasurer is authorised to make payments on behalf of the society. The committee members have the power to appoint other committee members to make payments on behalf of the Society in the event that he is unavailable, subject to payment limits being imposed at a level agreed by the committee.

11. Independent Examiner

An honorary Independent Examiner shall be appointed at the AGM.

12. PROPERTY

The property of the Society shall be vested in the Chairman and Vice-Chairman of the Society for the time being, who will act as Trustees.

13. CONSTITUTION

Any alteration to the Constitution must receive the assent of at least two thirds of the members present and voting at an Annual General Meeting or Special General Meeting.

A Resolution for any alteration to the Constitution must be received by the Secretary of the Society at least 21 days prior to the meeting at which that Resolution is to be brought forward.

At least 14 days notice of such a meeting must be given by the secretary to the membership and must include notice of any alteration(s) proposed.

14. DISSOLUTION

The Society may be dissolved by a Resolution passed by a majority of at least two thirds of those members present and voting at a Special General Meeting convened for the purpose, of which at least 21 days notice shall be given to members.

Such Resolution may give instructions for the disposal of any assets held by, or in the name of, the Society, provided that if any property remains after the satisfaction of all debts and liabilities, such property shall not be paid to or distributed among the members of the Society but shall be given or transferred to such other Society, or Societies, having objects similar to some or all of the objects of this Society, as the Society may determine, and if and in so far as effect cannot be given to this provision, then to some other like organisation.